

**IOWA FFA ASSOCIATION BOARD OF DIRECTORS MEETING**  
**FFA Enrichment Center, Ankeny, IA**  
**December 5, 2015**

Iowa FFA President Michael Tupper and Board Chair Doug Gaul called the December meeting to order at 8:31 a.m.

*Attendance*

**Executive Committee:**

Michael Tupper	President
Kayla Kaalberg	Secretary
Amanda Anderson	Reporter
Brandon Hanson	NC VP
Elisa Russ	NE VP
Hailey Burley	NW VP
Erica Baier	SC VP
Hunter Hamilton	SE VP
Mikayla Dolch	SW VP

**Executive Committee – Non-Voting:**

Lee Thomsen	Past FFA President
Dale Gruis	State Advisor
Scott Johnson	State Executive Secretary
Josh Remington	Iowa FFA Foundation

**Visitors:**

Eric Weuve     Foundation President-Elect

**Adult Board – Voting:**

Doug Gaul	Board Chair
James Abbas	NC District
Ellen Doese	NE District
Jason Holt	NW District
Dan May	SC District
Bret Spurgin	SE District
Monty Collins	IAAE Representative

**Adult Board – Non-Voting:**

Nathan Marting     Administration

**Not Present:**

Zach Classen	Alumni Representative
Dennis Meggers	ISF Representative
Dr. Tom Paulsen	ISU Representative
Ben Booth	SW District
Abrah Meyer	(Lee Thomsen Substituting)

*Standard Agenda*

**Meeting Agenda**

The board members reviewed the agenda. Holt moved to accept the agenda. Spurgin seconded the motion. Motion passed. Hanson moved to concur. Dolch seconded the motion. Motion passed.

**Secretary’s Report: Meeting Minutes**

The board members read over the minutes from the September Board Meeting. Anderson moved to accept the minutes as presented. Burley seconded the motion. Motion passed. Spurgin moved to concur. Doese seconded the motion. Motion passed.

### **Treasurer's Report**

Johnson discussed the treasurer's report and financial standings. The board reviewed the following bank accounts as of October 31, 2015—the most recent available month-end statement:

Great Southern Bank Account:	\$176,188.15
Green Belt Bank Money Market:	\$51,162.22
Green Belt Bank CD:	\$202,658.44

**TOTAL Checking/Savings:           \$430,008.81**

Hanson moved to accept the treasurer's report as stated. Burley seconded. Motion passed. Abbas moved to concur. Doese seconded the motion. Motion passed.

### **FFA Membership Report**

Johnson presented the membership report. He stated that the Association currently has 13,550 members from 225 approved rosters. From the Good Standing List, he still has one roster to approve and two POAs to receive. He thanked all of the advisors for their efforts in meeting the board policy deadline this year. Johnson also mentioned the Association could potentially struggle to reach the budgeted 14,500 members due to membership decreasing in comparison to previous years.

### **IAAE Report**

Collins spoke highly of the recent Iowans recognized at the IAAE conference. He stated that the conference was primarily directed towards recruiting and retaining of educators. The Summer Ag Teachers Conference will be held June 27-29 and will contain many exciting new aspects thanks to the very enthused agricultural educators planning the conference.

### **Alumni Report**

The Alumni conference will be held January 16, 2015. Additional information can be found on their webpage. Collins and Johnson look forward to the conference due to the revised schedule and format.

### **Foundation Report**

The report was included in the board packet with other reports. Remington was not present at this time to add comments.

### **FFA Report**

The report was included in the board packet with other reports. Johnson and Tupper discussed potential plans for the January 212 and 360 conference due to 8 officers attending ILSSO in South Africa over break.

### **Iowa State University**

The report was included in the board packet with other reports.

### **Iowa State Fair**

The report was included in the board packet with other reports.

### **Postsecondary Report**

The report was included in the board packet with other reports.

### *Non-Action Items*

#### **Strategic Planning**

Johnson thanked everyone for their efforts with strategic planning. He feels confident with where the Association lies and hopes to have the information and targets shared with everyone so that our ambition paths may be strengthened. He also expressed the need to make sure there are no conflicts between paths and that there is solid communication with all of Team Ag Ed so we may collaborate to prioritize our goals and objectives.

#### **Executive Secretary Evaluation**

Gaul discussed the biennial evaluation of Johnson's position. Surveys will be sent out this spring for reviews and feedback from advisors. This information will be analyzed by individuals involved with the evaluation committee and will be included in Johnson's personnel file. The evaluation will focus on aspects such as consistency, consumer service, goals, and progress of the position/organization.

#### **Future Meeting Dates**

Saturday, March 19<sup>th</sup> at the FFA Enrichment Center

### *Action Items*

#### **2016 American FFA Degree Review**

Johnson presented the revisions to the current form, which was approved a year ago with the onset of the new online American Degree application. Revision will be made on section 1, with item D, a new item on the list. Doese moved to approve the review form with the proposed change. Abbas seconded. Motion passes. Hamilton moved to concur. Baier seconded. Motion passed.

#### **2016 Iowa FFA Degree Online Application Pilot**

Johnson discussed that the application pilot was approved in September, but an updated review sheet to accompany the application is needed. No action will be taken at this time as this form is not ready. The hope is to send out, consider, and approve via email.

### **FY16 Executive Secretary Salary & Benefits Package**

Gaul spoke on behalf of the budget committee and their recommendation to utilize the IASB and ISEA bargaining agreement reports as a baseline for proposed changes to the Executive Secretary's salary and benefits package. The previous year's settlements were around 3.25%, which is also what the budget committee recommends for the position for the current fiscal year. Abbas moved to approve an increase in the salary and benefits package at 3.25% for the current fiscal year, effective January 1<sup>st</sup>. Collins seconded. Motion passed. Hamilton moved to concur. Dolch seconded. Motion passed.

### **Memorandum of Understanding (MOU) with the Iowa FFA Foundation**

Johnson spoke upon the proposal requested by the Iowa FFA Association to expand on the existing Memorandum of Understanding (MOU) to include 0.20 FTE of the Office Assistant and 0.20 FTE of the Leadership Programs Manager. The Iowa FFA Foundation has approved this, effective January 1, 2016 and would be in place for the rest of their fiscal year. Abbas moved to expand on the existing MOU to include 0.20 FTE of the Office Assistant, 0.20 FTE of the Leadership Programs Manager. Spurgin seconded the motion. Motion passes. Dolch moved to concur. Burley seconded. Motion passed.

### **Leadership CDE Rules Proposal**

Johnson shared with the board a proposal by Irv Meier to make marking intent to participate in Leadership CDEs mandatory beginning with the Sub-District events. After discussion, it was determined that the timing would be difficult to adopt and enforce for the 2016 event year and a committee is recommended to work with Meier and gather input from hosting advisors in 2016. Holt moved to make marking intent to participate in Leadership CDE events mandatory. Spurgin seconded. Doese moved to refer to a committee. Collins seconded the referral. Motion passed. Baier moved to concur. Burley seconded. Motion passed. The committee will consist of Board Members Holt, Doese; plus Irv Meier.

### **Board Policy #7**

Gaul addressed changes to Board Policy #7 language and an extensive discussion ensued. Much of the discussion focused on the timeline of requirements as to their appropriateness given the technology used to meet these requirements along with logistics associated with the annual report requirement. The final language change proposed would read as follows:

“Chartered chapters not complying with all rules for good standing will not be eligible to participate in any sub-district, district, or state FFA events. This includes not having a roster and revised chapter program of activities submitted to state by December 1<sup>st</sup>; not having dues and chapter fee payment postmarked to state by January 2<sup>nd</sup>; and not having the Annual FFA Report submitted by June 1<sup>st</sup>. The state staff must enforce these standards and requirements.” Spurgin moved to change the language as proposed by the board. Collins seconded. Motion passed. Hanson moved to concur. Kaalberg seconded. Motion passed.

### **State Staff to Grant Good Standing**

Hanson moved to allow the Executive Secretary to grant FFA Chapters good standing upon meeting the qualifications set forth by board policy. Russ seconded. Motion passed. Holt moved to concur. Doese seconded. Motion passed.

### *Committee Reports*

#### **Middle School CDE Opportunities**

The committee will be sending out a survey in the near future regarding opportunities for Middle School students.

#### **ISU Greenhand Conference**

After speaking with the Iowa State University Collegiate FFA, committee members spoke of the opportunity to consider the ISU Greenhand Conference as an above the chapter level event, which could then be considered for the Iowa FFA Degree. With this change in mind, the Iowa FFA Association will not have to approve the event under Board Policy #32 and would not be held responsible for the conference. This would be a similar arrangement to how the Iowa Agricultural Youth Institute (IAYI) was handled in the past. Russ moved to recognize the ISU Greenhand Conference as an event above the chapter level. Burley seconded the motion. Motion passed. Doese moved to concur. Spurgin seconded. Motion passed.

#### **Board of Director's Handbook**

Johnson spoke about potential edits to the Board of Director's Handbook. He also stated that the roll out of Iowa's strategic plan along with National FFA's roll out of their strategic plan and promotional materials could have the greatest impact on changes that the board will likely consider in March. In addition, the handbook would include board policies (which are part of the original handbook) and board training/fiduciary responsibility resources.

#### **Adjourn**

Hanson moved to adjourn the meeting. Hamilton seconded the motion. Motion passed. Holt moved to concur. Spurgin seconded the motion. Motion passed.

Meeting adjourned at 11:02 a.m.

Kindfully submitted,

Kayla Kaalberg