

IOWA FFA ASSOCIATION BOARD OF DIRECTORS MEETING
224 Curtiss Hall, Iowa State University, Ames, IA
November 26, 2016

Iowa FFA President Elisa Russ and Board Chair Doug Gaul called the November meeting to order at 10:01 a.m.

Attendance

Executive Committee:

Elisa Russ	President
Chase Kusel	Secretary
Zach Hamilton	Reporter
Cully Forsyth	NC VP
Cole Moody	NE VP
Blake Lineweaver	NW VP
Zach Hoffman	SC VP
Savannah Keitzer	SE VP
Zoie Shook	SW VP

Adult Board – Voting:

Doug Gaul	Board Chair
James Abbas	NC District
Jon Doese	NE District
Jason Holt	NW District
Dan May	SC District
Brett Spurgin	SE District
Evan Babcock	SW District
Ellen Doese	Alumni Representative
Courtney May	IAAE Representative

Executive Committee – Non-Voting:

Scott Johnson	State Executive Secretary
Michael Tupper	Past FFA President

Adult Board – Non-Voting:

Dr. Scott Smalley	ISU Representative
Nathan Marting	Administration

Visitors:

Sarah Wille	FFA Intern
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Not Present:

Pradeep Kotamraju	Dept. of Education
Josh Remington	Iowa FFA Foundation
Brea Harms	B & I Representative

Standard Agenda

Meeting Agenda

The board members reviewed the agenda. Holt moved to accept the agenda with flexibility. D. May seconded the motion. Motion passed. Moody moved to concur. Keitzer seconded the motion. Motion passed.

Secretary’s Report: Meeting Minutes

The board members read over the minutes from the June Board Meeting. Spurgin moved to accept the minutes as presented. Abbas seconded the motion. Motion passed. Moody moved to concur. Keitzer seconded the motion. Motion passed.

Treasurer's Report

Johnson discussed the treasurer's report and financial standings. Babcock moved to approve the report. Spurgin seconded the motion. Motion passed. Moody moved to concur. Shook seconded the motion. Motion passed.

Great Southern Bank Account: \$339,330.26

Green Belt Bank Money Market: \$51,420.73

Green Belt Bank CD: \$205,401.19

TOTAL Checking/Savings: \$596,152.18

FFA Membership Report

Johnson presented the membership report. He stated that the Association is seeing steady to slightly increasing numbers relative to the previous two years. It may be possible to set a new membership record and exceed the total from 2014-15.

IAAE Report

Provided prior to the meeting. Included as an addendum to the minutes.

Alumni Report

Provided prior to the meeting and included as an addendum to the minutes.

Foundation Report

Provided prior to the meeting and included as an addendum to the minutes.

FFA Report

Provided prior to the meeting and included as an addendum to the minutes.

Iowa State University

Dr. Smalley provided an update on staff changes in the department. A course adviser will be hired pending processing by University Human Resources.

Iowa State Fair

No report.

Postsecondary Report

Provided prior to the meeting and included as an addendum to the minutes

Non-Action Items

Team Ag Ed Initiatives:

Johnson reported that the funding proposal is put together and ready to use.

Evaluation:

Gaul gave an update on the progress of this and described efforts to get a standard protocol of this process put together for board review as a means of providing guidance to successive board chairpersons. It was noted that prior to 2012, the Department of Education owned the process of evaluating the Executive Secretary/Treasurer.

State Convention Service Project:

Russ stated that the Meals for the Heartland service project will likely not occur due to lack of financial support and asked if they had any suggestions for 2017 to contact her.

100th Anniversary of the Smith-Hughes Act:

Johnson reported that the 100th anniversary of the Smith-Hughes act is coming up during FFA week in February, and asked for any thoughts or ideas for what we could do to celebrate during State Convention.

Action Items

Chapter Program CDE Rules:

The rules proposed included a clarification in the overview, the option to use either the old or new quality standards for 2017 only, and an adjustment in the score form. E. Doese also recommended Johnson send out a letter to the sub-district and district advisors to avoid confusion in this transition year where both the old and new quality standards could be used (as proposed). Abbas moved to approve the Chapter Program CDE rules as revised. Babcock seconded. Motion passed. Hamilton moved to concur. Keitzer seconded. Motion passed.

Conduct of Meeting CDE Rules:

The rules proposed included changing eligibility to 7th-10th grade. Additional clarification was included in rule #12 relative to 10th grade members being ineligible for the national event. Babcock moved to accept the Conduct of Meetings CDE rules as revised. Spurgin seconded. Motion passed. Shook moved to concur. Kusel seconded. Motion passed.

Creed Speaking CDE Rules:

The rules proposed included changing eligibility to 7th-9th grade, but also continuing to limit participation to only one year. Spurgin moved to accept the Creed Speaking CDE rules as revised. Babcock seconded. Motion passed. Hamilton moved to concur. Lineweaver seconded. Motion passed.

Parliamentary Procedure CDE Rules:

E. Doese explained that there is no change to the Parliamentary Procedure rules for 2017 relative to 2016. Sprugin moved to accept the Parliamentary Procedure rules. Abbas seconded. Motion passed. Moody moved to concur. Forsyth seconded. Motion passed.

General Leadership CDE Rules:

Johnson explained that the proposed rules are a new draft that parallels the General Skills CDE rules structure. Statements in the rules reflect existing language in the General Information document (as part of the old “Blue Book”) or provide clarity to existing practices. A proposed change is to reduce the 10 days to send printed materials to state following District Convention to 7 days. Moody moved to accept the General Leadership CDE Rules as presented. Keitzer seconded. Motion passed. Holt moved to concur. Spurgin seconded. Motion passed.

General Skills CDE Rules:

The rules proposed expand eligibility from grades 9-12 to grades 7-12. Spurgin expressed concerns with the idea of doing divisions with the existing resources in place. Moody moved to accept the General Skills CDE Rules as presented. Shook seconded. Motion passed. Spurgin moved to concur. D. May seconded. Motion passed.

2017 Iowa FFA Degree Applications:

The online form that was piloted in 2016 was discussed. Johnson reported that the vision of this process would likely to see the google and excel form phased out. This is mostly due to schools moving to an online platform and no longer providing Microsoft Office software. The excel form could provide accessibility issues and the google form lacks dependability. D. May moved to accept the online application in addition to the existing excel and google forms for the Iowa FFA Degree as an option for applicants. Spurgin seconded. Motion passed. Moody moved to concur. Hamilton seconded. Motion passed.

The Board also discussed concerns about this transition and general issues relative to financial literacy. The Board gave Johnson the following directive: Communicate with the IAAE Conference Planning Committee to encourage inclusion of professional development opportunities relative to financial literacy, SAE record-keeping, and transition to the online Iowa FFA Degree application.

2017 Iowa FFA Degree Online Application Review Form:

The board considered the proposed review form for the online degree application, which includes recommended revisions as a result of the 2016 pilot process. Holt moved to accept the review form as proposed. Abbas seconded. Motion passed. Shook moved to concur. Lineweaver seconded. Motion passed.

Stars Over Iowa Rules & Application:

Johnson proposed the rules as a result of the directive from the Board at the September Meeting. The hope is to have an online application available to accompany the rules, but it is not yet ready for review. Babcock expressed concern about approving an application that is not available for review. Abbas moved to accept the rules. D. May seconded. Motion passed. Forsyth moved to concur. Moody seconded. Motion passed. An application will be made available for review and approval in the next two weeks. The application will either appear in the online application center or as an excel/google form.

Iowa FFA Degree Rules:

Johnson explained the clerical changes to the rules and process documents as a result of separate Stars Over Iowa Rules. This will be prepared for board review and will not change the existing process of the Iowa Degree Application Review Process.

National Chapter Award Rules:

The revised National Chapter Award rules were reviewed. Changes are the result of updates from National FFA. Spurgin moved to accept the updated National Chapter Award rules. D. May seconded. Motion passed. Moody moved to concur. Shook seconded. Motion passed.

Agriscience Fair Rules

The revised Agriscience Fair rules were reviewed. Changes are the result of updates from National FFA. Babcock moved to accept the updated rules for the Agriscience Fair. Abbas seconded. Motion passed. Shook moved to concur. Lineweaver seconded. Motion passed.

FFA Annual Report for FY17:

The Annual Report Student Survey for FY17 was discussed. Russ expressed concerns over the length of the survey. Lineweaver stated that some of the questions towards the end are similar and could be put together. Tupper suggested separating the survey. Spurgin moved to approve utilizing the FY16 survey, questions 1 through 22 as the FY17 survey. Holt seconded. Motion passed. Keitzer moved to concur. Motion passed. Spurgin moved to form a committee to review and establish a survey for FY18. J. Doese seconded. Motion passed. Kusel moved to concur. Lineweaver seconded. Motion passed. Committee members will include Spurgin, J. Doese, and Babcock from the adult board and Keitzer, Kusel, and Forsyth on the student board. Tupper also volunteered to serve on the committee. Russ and E. Doese will be ex-officio members.

Proficiency Award Rules:

Johnson explained the updates to the rules, which are only clerical. D. May moved to accept the Proficiency Award Rules as presented. Babcock seconded. Motion passed. Shook moved to concur. Moody seconded. Motion passed.

Fire Safe File Cabinet Purchase:

Johnson explained that there are a number of historical and financial files that need to be better protected in storage. Multiple vendors were contacted to provide fire safe file storage and a quote of \$3,400 for two, 44-inch, four-drawer, lateral fire safe cabinets was presented. The quote does not include delivery, which Johnson was told would be \$140. Babcock moved to purchase fire safe file cabinets with an expense not to exceed \$4,000 including installation. Holt seconded. Motion passed. Moody moved to concur. Shook seconded. Motion passed.

State Staff to Grant Good Standing:

Johnson explained that this is so that he has permission to grant good standing to chapters that pay all of their dues after the deadline, so that the board doesn't have to. D. May moved to allow the Executive Secretary to grant FFA Chapters good standing upon meeting the qualifications set forth by board policy. Babcock seconded. Motion passed. Moody moved to concur. Shook seconded. Motion passed.

Johnson thanked Board Chairperson Doug Gaul for his years of service to the Iowa FFA Association. His board term concludes at the end of December.

Adjourn

Moody moved to adjourn the meeting. Shook seconded. Motion passed. Babcock moved to concur. Spurgin seconded. Motion passed.

Meeting adjourned at 12:33 p.m.

Respectfully submitted,

Chase Kusel

Stars Over Iowa Rules:

The newly drafted Stars Over Iowa rules were reviewed. Board action was completed via an online poll between December 14th and December 22nd. Moody moved to accept the Stars Over Iowa rules. Kusel seconded. Motion passed. J. Doese moved to concur. Holt seconded. Motion passed.