

**IOWA FFA ASSOCIATION BOARD OF DIRECTORS MEETING**  
**FFA Enrichment Center, Ankeny, IA**  
**December 8, 2018**

Iowa FFA President CD Brinegar and Board Chair Amber Greiman called the December Meeting to order at 8:41 a.m.

*Attendance*

**Executive Committee - Voting:**

Chase Brinegar	President
Laken Mullinix	Secretary
Jodie Mausser	Reporter
Alexis Berte	NC VP
Cole Reiman	NW VP
Chandler Jahner	SC VP
Lane Morrison	SE VP
Gwen Black	SW VP

**Adult Board – Voting:**

Amber Greiman	Board Chair
Bret Spurgin	NC District
Jon Doese	NE District
Samantha Schroeder	NW District
Jacob Bowers	SC District
Jacob Hunter	SE District
Blake Anderson	SW District
Jim Russ	IAAE Representative
Nate Gibson	Alumni Representative

**Executive Committee – Non-Voting:**

Scott Johnson	Executive Director
Kent Seuferer	State Advisor
Zach Hamilton	Past FFA President

**Adult Board – Non-Voting:**

Dr. Scott Smalley	ISU Ag Ed & Studies
David Hill	Administration Rep

**Visitors:**

Ellen Doese	Parliamentarian
Libby Fisher	FFA Intern
Tessa Meyer	FFA Intern

**Not Present:**

Jake Hlas	NE VP
Josh Remington	Iowa FFA Foundation
Amber Harrison	B & I Representative

*Standard Agenda*

**Parliamentarian**

Spurgin moved to appoint Ellen Doese as Parliamentarian. Schroeder Seconded. Motion passed. Jahner moved to concur, Berte seconded. Motion passed.

**Meeting Agenda**

Spurgin moved to adopt the agenda with flexibility. Schroeder seconded. Motion passed. Morrison moved to concur. Jahner seconded. Motion passed.

### **Secretary's Report**

The board reviewed the minutes of the September Board Meeting. Berte moved to accept the minutes as presented. Jahner seconded. Motion passed. Russ moved to concur. Doese seconded. Motion to concur passed.

### **Treasurer's Report**

Johnson discussed the treasurer's report. The board reviewed the following bank accounts as of October 31, 2018:

<b>Great Southern Bank Account:</b>	\$339,154.37
<b>Green Belt Bank CD:</b>	\$309,242.45
<b>TOTAL Checking/Savings:</b>	\$648,396.82
<b>Outstanding Balance (as of December 4, 2018):</b>	\$73,451.95

Morrison moved to approve the report. Berte seconded. Motion passed. Spurgin moved to concur. Schroeder seconded. Motion to concur passed.

### **FFA Membership Report**

Johnson reported 14,409 members on the state roster as of December 6<sup>th</sup>.

### **Team Ag Ed Reports: IAAE, Alumni, Foundation, PAS, & FFA**

Reviewed by the board in a report sent prior to the meeting.

### **ISU Report**

Dr. Scott Smalley reported 27 student teachers placed for the spring semester.

### **Iowa State Fair Report**

Reviewed by the board in a report sent prior to the meeting. This weekend is the Association of County Fair Meeting, which Dennis Meggers is attending.

### **Department of Education Report**

Reviewed by the board in a report sent prior to the meeting. Sueferer announced that verbal offers have been made for two positions and two other openings are in progress.

*Non-Action Items:*

**Association Strategic Plan**

Grow Skill Development Pathway Update and Review will occur during the recess for lunch.

**County Fair MOU Update**

Johnson shared that collaborative discussions with county fairs and extension continue.

**IRS Form 990 Questionnaire**

Johnson requested Adult Board members to complete the questionnaire.

*Action Items:*

**State Officer Selection Process Application**

The board reviewed the application and policy forms. A legal review was conducted of all documents with respective updates proposed. Russ suggested to add Foundational SAE to the SAE question in the application and the change was noted. A word limit for the SAE question was discussed with no decision made due to variance in the nature of projects that could be described. Hunter moved to approve the State Officer Application with the addition of Foundational SAE. Doese seconded and the motion passed 8-0. Morrison moved to concur. Jahner seconded. Motion to concur passed.

**Board Policy #33 Proposal**

Board policy #33, which is the state officer policy as part of the state officer application, was proposed. If approved, the action lists the policy with other board policies, making the language more transparent. Berte moved to approve the Board Policy #33. Morrison seconded. Motion passed 7-0. Hunter moved to concur. Spurgin seconded. Motion passed 8-0. Johnson indicated that the respective reporting forms are good, but they do reference involvement of the State FFA Advisor and it is unknown the extent to which the Department of Education would support the State FFA Advisor in this role. Sueferer is going to look into this matter and report back at the next meeting.

### **CDE Rules Approval**

The 2019 Soils Evaluation CDE currently has no changes proposed. Spurgin moved to approve the 2019 rules for the Soils Evaluation CDE. Doese seconded. Motion passed. Jahner moved to concur, Black seconded. Motion to concur passed.

### **Iowa Degree Rules**

Iowa Degree rules and respective supporting documents were reviewed by the board. The most significant rules change is the requirement of a local review on the Iowa FFA Degree Review Form that is submitted with the application and SAE records at the District Review. The state approved list of activities was also reviewed. The “other” section of the approved list of activities may need additional review in the future. Clerical edits were made to the review process and review form as a result of board discussion. Berte moved to approve the rules as edited by the board. Mausser seconded. Motion passed. 7-0. Spurgin moved to concur. Schroeder seconded. Motion to concur passed. The board requests that each District Review Night in 2019 create a list of activities that qualify as above the local level activities under the “other” category. The board also noted that the interpretation of rule number three is that a review of an application will not occur if the local review using the Iowa FFA Degree Review Form is not included as part of the application and SAE records at the district review.

### **Iowa FFA Degree Application**

Changes to the application were proposed by the committee, which include the removal local chapter activities on the FFA Leadership Activities section along with updates to the Manual Checklist. Russ suggested including the Iowa FFA Degree Review Form as part of the application when it is printed. The board supported this idea and Johnson is going to work with AET to see if this is possible. Berte moved to approve the application changes. Jahner seconded. Motion passed. Hunter moved to concur and Anderson seconded. Motion to concur passed.

### **Stars Over Iowa Rules**

Stars Over Iowa Rules changes were reviewed by the board. Description updates were made along with a section that describes the interview process. Mausser moved to approve the Stars Over Iowa Rules as proposed. Mullinix seconded. Motion passed. Spurgin moved to concur. Gibson seconded. Motion passed.

### **American Degree Rules**

The proposed rules for 2019 include a deadline change from May 15<sup>th</sup> to May 1<sup>st</sup>. Morrison moved to approve the American Degree Rules as proposed. Berte seconded. Motion passed 7-0. Schroeder moved to concur. Russ seconded. Motion passed 6-2.

### **FFA 202 Form**

The form is intended to be the FFA equivalent to the Iowa 4-H 202 information. The intention is for the information to be distributed to all counties in Iowa. Berte moved to approve the FFA 202. Reiman seconded. Motion passed 7-0. Doese moved to concur. Gibson seconded. Motion passed 8-0.

### **Ferris George Rising Star Award**

A collaborative effort was made with the Iowa FFA Alumni and United FFA Alumni to put together the package of rules, resources, application and score form. Hill recommended that the alumni representative on the interview committee be identified as an Iowa (state) member and not specific to a United Alumni member. Morrison moved to approve the rules with the recommended change. Jahner seconded. Motion passed. Anderson moved to concur. Doese seconded. Motion passed.

Spurgin moved to recess for lunch and strategic planning until 12:30 p.m. Doese seconded. Motion passed. Morrison moved to concur. Black seconded. Motion passed. Recess was called at 11:14 a.m. and the meeting reconvened at 12:38 p.m.

### **2019 Constitution Amendment Proposals**

Johnson presented an updated constitution that takes into account language changes to align with the National FFA Constitution. Three amendments are proposed for the delegates to consider at the State Conference in April. Spurgin moved to accept the proposal to amend Article VII, Section A: strike "Secretary/Treasurer" and replace with "Director." Seconded by Russ. Motion passed 8-0. Black moved to concur. Morrison seconded. Motion passed 7-0. Morrison moved to accept the proposal to amend Article V, Section F: Strike statements 4-6 and insert a new #3 (existing number 3 becomes number 4). Jahner seconded. Motion passed. Anderson moved to concur. Spurgin seconded. Motion

passed 8-0. Berte moved to accept the proposal to amend Article V, Section E: Strike statements 4-5 and insert a new #4. Morrison seconded. Motion passed. 7-0  
Hunter moved to concur. Gibson seconded. Motion passed 8-0.

### **By-Laws Change Proposals**

Johnson presented the following changes to the by-laws:

- Article I, Letter E: insert “non-voting” after ex-officio.
- Article III: Alumni position as “Representative” and not “President.” IAAE Representative from a three-year term to a one-year term.
- Article IV: Auditing committee statement, change “Executive Secretary/Treasurer” to “Iowa FFA Association.”
- Article VI: Remove D and E as the membership types have cycled through the implementation of the dues and fees invoicing process.

Morrison moved to approve all by-law changes as presented. Berte seconded. Motion passed 7-0. Spurgin moved to concur. Hunter seconded. Motion passed 8-0. If there are no objections by the March Board Meeting, these changes will become official.

### **State Staff to Grant Good Standing**

Johnson explained that doing such avoids the board having to make official action for each FFA chapter that is delinquent relative to the deadlines outlined in Board Policy #7. Berte moved to allow state staff to grant good standing. Jahner seconded. Motion passed. Gibson moved to concur. Spurgin seconded. Motion passed 8-0.

### **Executive Director Insurance**

FFA Staff left the room. Greiman presented to the board the insurance rate changes for 2019. The salary and benefits actions in September did not include insurance as the insurance rates were not known at that time. Hunter moved to approve the insurance plan for the Executive Director as presented. Spurgin seconded. Motion passed 8-0. Jahner moved to concur. Mausser seconded. Motion passed 7-0. FFA Staff re-entered the room.

### **Accommodations for Students in Competitive Events**

Hunter moved to form a committee to explore how to support members with IEPs and 504s in FFA competitive events with the power to act and report back at the

next meeting. Seconded by Spurgin. Motion passed 8-0. Morrison moved to concur. Berte seconded. Motion passed 7-0. The committee will consist of Hunter, Russ, Mullinix, and Reiman.

*Committee Reports:*

**Second Staff Position**

The committee is working on a description of responsibilities of the second position. No formal request to post the position will occur at this time. It is possible for this to happen by the March meeting.

**Adjourn**

Spurgin moved to adjourn, seconded by Schroeder. Motion passed. Morrison moved to concur. Berte seconded. Motion passed. Meeting was adjourned at 1:20 p.m.

Respectfully submitted,  
Laken Mullinix  
State FFA Secretary